



Import text file

1. Create the file

First create the excel file with the correct number of columns and content:

- The file should consist of 3 columns (if input is via article number) or 2 columns (if input is via EAN code). There is a template file available on the webshop.
- It is possible to use your own article numbers if they are linked.
- Column structure:
 - Column 1: EAN 13 barcode or article code
 - Column 2: quantity
 - Column 3: unit of measure (only in case if via article code)

- Example:

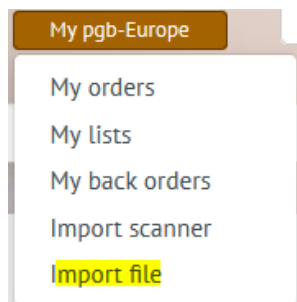
000931801004000303	200	PC
000931801004000353	3	BOX
000931801004000453	3000	PC
000931801004000503	2	BOX
FG01210010321145	1	PC
FG01210010401105	20	PC
CS0100030150PSI 1	PC	
CS0103010080ELT 20	PC	
5410439553056 1	PC	
000NKK006002000253	5	KG
FG01210010591905	1	CAR
PG0GPS004003500353	1	PAL

UoM	Meaning
PC	pieces
BOX	boxes
CAR	Outer carton
PAL	Pallet

- Save the excel as TXT, tab delimited.

2. Upload the file

Go to "my pgb-Europe" and select "import file"





pgb-Europe nv
Gontrode Heirweg 170
9090 Melle - Belgium

Tel. +32 (0)9 272 70 70
Fax +32 (0)9 272 70 99

info@pgb-europe.com
www.pgb-europe.com

ISO 9001 Certified Company

- Select your file via the “browse” button

No file selected.

- After the upload the output may contain green, orange or red line

GG10WP025016	12.0	pc	Info: Quantity changed in the shopping cart
Hapax Fixing Pro C2	1.0		Error - no product found
ABC123	2.0		Error - no product found
FG03120100600715	9.0	pc	OK
000NPK000001200203	<input type="text" value="5"/>	<input type="text" value="kg"/>	Warning_NoOverpackFoundForUom_BaseUomUsed
PG06PS004003500353	1.000.0	pc	Info: Quantity changed in the shopping cart

- Green = OK
 - Orange = this might happen when the UoM is wrong for example. In this case, the system will make an automatic correction. You may still modify.
 - Red = not OK, there is a mistake in the article number or EAN code.
- When you push the button, the list of articles with green and orange lines will be sent to your basket.
3. Afterwards you can modify or complete your basket content.